

Major
Sant Gadge Baba Amravati University, Amravati
NEP – 2026-27
Programme : Humanities (B.A.)
Course: PUBLIC ADMINISTRATION
(Subject Code: 653)

Introduction :

Public Administration is an interdisciplinary theoretical and practice oriented academic program which needs to develop general and specialized knowledge and skills among the graduates to engage themselves in Public governance and its related activities. In recent years, advances in information and communication technology, liberalization, privatization and globalization, decentralization and growing role of NGOs and the market have changed the role of the state and its agencies phenomenally. It has changed the citizens' interface with governance. Innovative best practices in governance have been adopted across the globe. The concerns for good governance and citizen centric governance have become overarching objectives in addition to the traditional narratives of efficiency, economy and effectiveness. Policy process and performance have acquired the central theme of intellectual debate and discourse. This kind of transformation, all around us, has created a need for well informed and proficient human power for discharging regulatory responsibilities and delivering a set of quality services to the citizens of the State. This human power can be available only with flexible, adaptive and progressive training programs.

Public Administration is one of the youngest branch of Faculty of Humanities. With the expansion of the activities of modern state, public administration has assumed great significance in modern society. The Public Administration and Administrative Officers playing important role in social and economic development of the Nation. Administration is as old as humankind. It has acquired all spheres of human life right from birth to death. It is very close to the daily life of any person in practical. Public Administration Studies the systematic implementation of Laws and Government policies, theories principles and its controlling system.

The subject stands as an integral element of democratic system of the nation. It is intended that the subject is introduced, as a optional subject to the students of U.G. level. The course is introduced to comprehend the importance of Principles of Public Administration, Theories of Public Administration, Indian Constitution & Administration, State Administration, District Administration, Personnel Administration, Finance Administration , Local Self government, Office Administration, Comparative Public Administration, Development Administration, Social Welfare Administration, Environment Administration, Health Administration, Disaster Management, Public Policy and Governance etc.

Why Choose the Subject Public Administration for Undergraduate (B.A) ?



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| <p>Understands How Government Works</p> | <p>Builds Leadership & Ethical Values</p> | <p>Solves Real World Problems</p> | <p>Strong Communication & People Management Skills</p> | <p>Creates Responsible & Informed Citizens</p> | <p>Wide Career Options with Job Security</p> |
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WHAT YOU LEARN

- Administrative Theory & Practice
- Indian Administration
- Public Policy & Governance
- Financial & Human Resource Management
- Rural & Urban Development
- Local Governance (Panchayati Raj)
- E-Governance & Digital Administration
- Administrative Law & Ethics
- Public Sector Management
- Research, Analysis & Decision Making

THE POWER TO
SERVE
THE SKILLS TO
LEAD
THE MINDSET TO
TRANSFORM SOCIETY



CAREER OPPORTUNITIES



GOVERNMENT SECTOR

- Civil Services (IAS/IFS/IPS)
- State PCS / Group Services
- Administrative Officer
- Development Officer
- Municipal / Panchayat Officer
- Policy Analyst
- Secretariat Services



PRIVATE SECTOR

- HR Executive / Manager
- Operations Manager
- CSR & Compliance Officer
- Project Coordinator
- Public Relations Officer



NGO & DEVELOPMENT SECTOR

- NGO Administrator
- Project Manager
- Social Development Officer
- Work with UN, UNICEF, UNDP & other International Organizations

BENEFITS FOR YOU

- Strong foundation for Civil Services & Competitive Exams
- Develops Leadership, Confidence & Public Speaking
- Sharpens Analytical, Problem Solving & Decision Making Skills
- Improves Communication, Writing & Presentation Skills
- Builds Ethical, Responsible & Transparent Thinking
- Prepares you for Real World Challenges & Crisis Management
- Enhances Adaptability for Any Career Path

HELPS IN BUSINESS & ENTREPRENEURSHIP



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|---|--|--------------------------------------|--|---|
| <p>Understanding Policies, Laws & Regulations</p> | <p>Better Team Management & Leadership</p> | <p>Efficient Resource Management</p> | <p>Smart Decision Making & Risk Handling</p> | <p>Helpful in Startups, Digital Business & Operations</p> |
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POSITIVE IMPACT ON SOCIETY

- Promotes Good Governance & Social Justice
- Strengthens Democracy & Public Participation
- Helps in Rural & Urban Development
- Supports Welfare Schemes & Public Services
- Builds a Better, Inclusive & Developed India

WHY CHOOSE PUBLIC ADMINISTRATION?

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| <p>Interdisciplinary & Practical</p> | <p>Evergreen Skills for Life</p> | <p>Globally Relevant & Future Ready</p> | <p>Ideal for Leaders, Thinkers & Doers</p> | <p>Make Your Career Meaningful & Impactful</p> |
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“Great administrators don't just run systems, they transform lives.

**BE THE CHANGE.
THE NATION NEEDS YOU.**



SERVE THE NATION



EMPOWER COMMUNITIES



BUILD YOUR CAREER



CREATE A BETTER TOMORROW



CHOOSE PUBLIC ADMINISTRATION

★ AS YOUR SUBJECT IN BA ★

Employability potential of the Programme :

The modern competitive world has given rise to a huge requirement of specialized, educated, Public Administrators. There are a number of jobs and career prospects

1. Career in Administration-

It is the leading subject in civil services examination like All India Services , Central Civil Services ,State civil Services ,Cabinet & Central secretariat services ,Lok Sabha & Rajya Sabha Secretariat Services . So the student having the subject Public Administration may choose careers in the government and corporate sector as Administrative Officer or Manager.

2. Consultant –

The task of a consultant ranges from budgeting and financial analysis, conducting research related to public relations or marketing, shaping organizational policy, program development and implementation, problem-solving and critical thinking and the oversight of managerial or leadership programs. They also organize certain training courses for improving quality of the employees. They may be employed in public or private sectors and their mission is to lead these organizations to the optimum benefit. They may also work for NGOs as Consultant.

3. Career in Education field –

Teaching has recently been a good option for a public administrator as public Administration is one of the most taught course in many Institutes. After opting public administration at the UG and then in Post Graduation level, students may choose their career in teaching profession. There are various National and International Research and Training institutions and organizations where a student of Public Administration can explore his/her career as Research Associate, Research Assistant, Research Consultant, Project Fellow, Teaching Associate, Teaching Assistant, Resource Person, Project Officer, Training Instructor, Assistant Editor in Journals, Freelance Writer etc. As a consultant in budget and financial analysis, conducting research related to public relations, shaping organizational policy, programme development and implementation, problem solving and critical thinking and oversight of managerial or leadership programmes etc.

4. Career in Local Politics-

The study of Public Administration will enhance Leadership qualities among the students and will enable them to participate in local Politics which may further help them to choose it as carrier.

Thus, the Curriculum of Public Administration, is designed to provide a better learning experience to the graduates. Besides imparting disciplinary knowledge, the curriculum aims to equip the graduates with practical competencies and leadership qualities in the field of Public governance

After completing the UG and PG course, students acquire some skills. Their skills are as follows:

- A) Intellectual skills** : - Critical Analytical Synthesizing Problem-solving
- B) Communication skills** : - Written and Oral
- C) Organizational skills** : - Working independently Taking initiative, Time management
- D) Inter-personal skills** : - The ability to work with others, The ability to motivate others Flexibility Adaptability
- E) Research skills** : - A career in Public Administration offers a number of opportunities to Graduates and post graduates.

POs :

- 1.The learner who completes three years of the undergraduate program with the subject Public Administration would develop the ability to be the Administrator among students .
2. On the completion of a degree level program, students will be able to demonstrate their skills and may involve in academic, behavioral and social competencies.
- 3.Local Leadership will be developed among the students

PSOs :

1. Skills and aptitude to led and mange the public and non-profit organization will developed.
2. Students will able to discuss, debate and communicate effectively on any issue concerning administration, politics and society.
3. Students will be able to contribute /develop/formulate a public policy response to social and economic problems.

Subject codes of Public Administration: (653201 To 653300)

- a.For Major Theory** - 653201 to 653250
- b.For Minor Theory** - 653251 to 653260
- c.For Open Elective** - 653261 to 653270
- d.For VSC** - 653271 to 653275
- d.For Skill** - 653276 to 653280
- f.Filed Project** - 653286 to 653290
- f.On Job Training-** 653291 to 653295

Members of B.O.S :

- 1.Dr. Vilas. A.Gaikwad, Washim
- 2.Dr. C.I.Gitte .Nagpur
- 3.Dr. Vijay Tarode,Nanded
- 4.Dr.D.M.Daware,Washim
- 5.Dr.Vinayak Bhatkar,Warud
- 6.Dr.V.B.Chandajkar,Washim

Examination & Evaluation

Course	Mode	Marks	Number & Mark of Question /
(Major/Minor) 04 Credits	Theory papers	60	1) Long answers 02 Question on any 02 Unit. (10 Marks×2 Unit×01 Que.=20 Marks)
			2) Short answers 04 Question on any 04 Unit. (5 Marks× 4 Unit× 2 Que. =40 Marks) Note: (Internal choice based. (ie. Solve any /Two question from following questions.)
	Internal Examination	20	Assignment/Seminar/ Unit Test/Paper Writing/Group Discussion/Wall paper Presentation / Govt.office visit/Participation in Public Administration Conference/ Participation in Departmental Activity.(Department / College choose Any Two for Internal Evaluation)
			20 Marks for MCQ Type Exam :

		20	04 Unit × 03 MCQ = 12 02 Unit × 04 MCQ = 08 Note : 1) This MCQ's should ask on all units. 3) Mode of Exam Offline or Online
IKS VSEC SKILL 02 Credit	Theory papers	30	1) Long answers 02 Question on any 01 Unit. (07 Marks×2 Que. =14 Marks) 2) Short answers 04 Question on any 01 Unit. (4 Marks× 4 Que. = 16 Marks)
	Internal Examination	20	Assignment/Seminar/ Unit Test/Paper Writing/Group Discussion/Wall paper Presentation / Govt.office visit/Participation in Public Administration Conference/ Participation in Departmental Activity.(Department / College choose Any Two for Internal Evaluation)
(OE) 02 Credit	Theory papers	30	1) Long answers 02 Question on any 02 Unit. (7 Marks×2 Unit×1 Que. =14 Marks) 2) Short answers 04 Question on any 02 Unit. (4 Marks×2 Unit×2 Que. = 16 Marks) Note: (Internal choice based. (ie. Solve any Two question from following questions.)
	Internal Examination	20	Assignment/Seminar/ Unit Test/Paper Writing/Group Discussion/Wall paper Presentation / Govt.office visit/Participation in Public Administration Conference/ Participation in Departmental Activity.(Department / College choose Any Two for Internal Evaluation)
Filed Project			1) Student should decide the topic for FP after discuss HOD. (2) A student can seek Guidance from any Public Administration teacher working in this University area. 3) 50 marks for Project Writing
Internship/Apprenticeship	OJT		Student can take OJT Any Government OR Local self Govt. Office & Report the Department of College (1 Credit-2 Hrs/Week) (30 Hrs.of engaged time)

Sant Gadge Baba Amravati University, Amravati

NEP –2026-2027

Faculty : Humanities Sub. : Public Administration (653)

Major

Class	Semester	Credits	Course Code	Course Name	Teaching Hrs.	Exam Duration	Max. Mark
1st	I	04	653201	Introduction of Public Administration	60	3 Hrs.	Th. 60 Int. 40 = 100
	II	04	653202	District Administration	60	3 Hrs.	Th. 60 Int. 40 = 100
2nd	III	04	653203	An Outline of Maharashtra Administration	60	3 Hrs.	Th. 60 Int. 40 = 100
		02	653204	Maharashtra Administration & Major Issues	30	02 Hrs.	Th. 30 Int. 20 = 50
		02 IKS	653205	History of Indian Administration	30	02 Hrs.	Th. 30 Int. 20 = 50
	IV	04	653206	Indian Constitution and Governance	60	3 Hrs.	Th. 60 Int. 40 = 100
		04	653207	An Outline of Indian Administration	60	3 Hrs.	Th. 60 Int. 40 = 100
3rd	V	04	653208	Rural Local Self Government	60	3 Hrs.	Th. 60 Int. 40 = 100
		04	653209	Urban Local Self Government	60	3 Hrs.	Th. 60 Int. 40 = 100
		4 (Elective-A)	653210	Recent Trends in Public Administration	60	3 Hrs.	Th. 60 Int. 40 = 100
		4 (Elective -B)	653211	E-Administration & Governance	60	3 Hrs.	Th. 60 Int. 40 = 100
	VI	04	653212	Personnel Administration	60	3 Hrs.	Th. 60 Int. 40 = 100
		04	653213	Financial Administration	60	3 Hrs.	Th. 60 Int. 40 = 100
		4 (Elective -C)	653214	Indian Administrative Thinkers	60	3 Hrs.	Th. 60 Int. 40 = 100
		4 (Elective-D)	653215	Western Administrative Thinkers	60	3 Hrs.	Th. 60 Int. 40 = 100

Sant Gadge Baba Amravati University, Amravati

NEP –2026-27

B.A. Part I (Semester – I)

Public Administration (653)

Code	Title	Credit	Period	Mark
Major /Minor -DSC-I 653201	Introduction of Public Administration	04	60	60+40=100

The Curriculum of any Course shall be designed as per following template:

Objectives	1) To introduce the subject of Public Administration 2) To emphasize the importance of Administration 3)To inform the development of Public Administration in India. 4)Providing information to the Line & Staff agencies. 5)To introduce the functions of the Chief Executive			
Course Outcomes (Cos) :	1) The Course introduces and provides knowledge of Public Administration. 2) To understand the Evolution of Public Administration 3) To provide knowledge of the Public Administration and Private Administration 4) To understand the basic principles of Organization. 5) Basic Knowledge of administrative Organization and its principles. 6) To understand the Functions of Line and Staff Agencies 7)To provide knowledge of the Functions and qualities of chief executive			
Unit	Content	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
1	Public Administration: - Meaning, Nature,Scope and Importance	10	10 Marks	Suggested Continuous Internal Evaluation Methods (40 Marks): 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions
2	Evolution of Public Administration, Public Administration and Private Administration- Affinity and Difference	10	10 Marks	
3	Organization: a] Meaning and Importance. b] Forms of Organization – Formal & Informal	10	10 Marks	
4	Principals of Organization- Hierarchy, Unity of Command, Span of Control, Co-ordination	10	10 Marks	
5	Line and Staff Agencies: Meaning, Types and Functions, Differences	10	10 Marks	
6	Chief Executive: Types, Functions &Qualities of Chief Executive	10	10 Marks	
संदर्भग्रंथ :	1.Awasthi&Maheshwari, -Public Administration, Laxminarain Agrawal, Agra. 2.A.R. Tyagi - Public Administration, Atma Ram & Sons, New Delhi. 3.Bhambri C.P. - Public Administration in India, Vikas, New Delhi. 4. डॉ. कटारिया सुरेंद्र,- प्रशासनिक सिद्धांत एवं प्रबंध, नेशनल पब्लीशिंग हाऊस, जयपुर 5. डॉ भाटीया बी.एल.- लोकप्रशासन, साहित्य भवन पब्लीकेशन, आग्रा. 6. पाटील बी. बी-लोकप्रशासन, फडके प्रकाशन, कोल्हापूर. 7. भोगले, शांताराम- लोकप्रशासन सिद्धांत एवं कार्यपद्धती, कैलाश पब्लीकेशन, औरंगाबाद. 8. बोरा पारस व शिरसाठ शाम- लोकप्रशासनशास्त्र. ज्ञानसमिधा पब्लीशींग वर्ल्ड. औरंगाबाद.			

	9. भुताळे व वडवळे- लोकप्रशासन, सह्याद्री प्रकाशन, नांदेड 10. डॉ.पंचशील एकंबेकर, प्रा दिपक वाघमारे, प्रा. विजय तरोडे-"लोकप्रशासनातील नवप्रवाह, जी. कचुरवार प्रकाशन, नायगांव जि. नांदेड. 11. डॉ. पी. व्ही. भुताळे, डॉ. बी.सी. वडवळे- लोकप्रशासन, परिचय व मुलतत्वे क्रिएटिव्ह पब्लीकेशन, नांदेड. 13. डॉ. प्रिती पोहेकर- लोकप्रशासनाची मुलतत्वे, अरूणा प्रकाशन लातूर. 14.. डॉ. एन. पी. कुडकेकर- लोकप्रशासनाची मुलतत्वे, ज्योतीचंद्र प्रकाशन लातूर 15. डॉ. बालाजी कचुरवार- - २१व्या शतकातील लोकप्रशासन ओमसाईप्रकाशन देगलूर 16.डॉ.उर्मिला रेड्डी,लोकप्रशासनाची मूलतत्वे,अरुणा प्रकाशन लातूर,2011 17. डॉ.उर्मिला रेड्डी,ई प्रशासन,विद्या बुक्स पब्लिकेशन औरंगाबाद,2019 18.डॉ. चंद्रशेखर गित्ते-लोकप्रशासनाचा परिचय-स्काय लार्क इंटरनॅशनल प्रकाशन, नागपुर.
Model Questions:	1) Long answers on any Two Units out of the six Units. (Each question having 10 Marks) (Long answers Types questions should internal choice based. (ie. Solve any one question from following questions.) 2) Short answers on any Four Units out of the six Units. (Each question having 05 Marks) (Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)

Sant Gadge Baba Amravati University, Amravati

NEP – 2026-27

B.A. Part I- (Semester – II)

Public Administration (653)

Code	Title	Credit	Period	Mark
Major / Minor - DSC-II - 653202	District Administration	04	60	60+40=100

Objectives :	1) To explain the importance of District Administration 2) To introduce the functions & Role of District Collector 3) To introduce Revenue Administration 4)To introduce the function of District Police Administration			
Course outcomes (Cos) :	1. To know District Administration. 2. To understand Structure and function of various administrative offices of District Administration. 3. To provide knowledge of the Revenue Administration, Police administration at district and taluka level. 4. Analyze the role and functions of the District Collector. 5. Evaluate the functions of Tahsildar and Village Administrative Officer			
Unit	Content	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
1	District Administration -History , Meaning, Scope & Importance	10	10 Marks	Suggested Continuous Internal Evaluation Methods (40 Marks): 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions.
2	Composition and Functions of District Administration , Elements of District Administration	10	10 Marks	
3	District Collector -Power & Functions & Changing Role, District Planning Committee-Structure & Functions	10	10 Marks	
4	District Revenue Administration a) Sub Divisional Officer b) Tahasildar c) Mandal aadhikari d) Talathi e) Kotwal	10	10 Marks	
5	District Police Administration- District Superintendent of Police- Power & Functions, Dy. Superintendent of Police ,Police Inspector , Police Patil	10	10 Marks	
6	Law and Order –Meaning, Importance, Principles of Law & Order, District Disaster management Authority	10	10 Marks	
संदर्भग्रंथ :	1.S.S.Gadkari,Organisation of the Government in Maharashtra-Himalaya Publishing House,Bombay- 1990			

	2. Usha Thakkar and Mangesh Kulkarni, Politics in Maharashtra, Himalaya Publishing House, Bombay 1995 3. V.M. Sirsikar, The Politics of Modern Maharashtra, Orient Longman, New Delhi, 1995 4. Khera S.S., District Administration, National, New Delhi, 1977 5. Jain R. B., District Administration, Indian Institute of Public Administration, 1980 6. प्रा. के. आर. बंग, महाराष्ट्र प्रशासन विद्याबुक्स पब्लिशर्स, औरंगापूरा, औरंगाबाद, २००५. 7. डॉ. प्रीती पोहेकर, प्रा. दत्तात्रय खरटमोल, प्रा. गंगा भुतडा महाराष्ट्र प्रशासनाची रूपरेषा, अरूणा प्रकाशन, लातूर- २००९. 8. प्रा. चि.ग. घांग्रेकर, महाराष्ट्राचे प्रशासन, विद्याप्रकाशन, नागपूर, २००२. 9. प्रा.डॉ. टी. एन. गायकवाड महाराष्ट्र व जिल्हाप्रशासन, कैलास पब्लिकेशन, औरंगाबाद, १९९८. 10. प्रा. सतिषठांबरे – महाराष्ट्र प्रशासन, विद्या पब्लिकेशन लातूर २००४. 11. डॉ. विलास गायकवाड, महाराष्ट्र प्रशासनाची रूपरेषा, अजिंक्य प्रकाशन, वाशिम, 2018, 12. डॉ. पंचशील एकंबेकर, डॉ. श्यामसुंदर वाघमारे, प्रा सुरेश गजभारे, डॉ अशोक सोनकांबळे, महाराष्ट्र प्रशासनाची रूपरेषा, कैलास पब्लिकेशन औरंगाबाद
Model Questions:	1. Long answers on any Two Units out of the six Units. (Each question having 10 Marks) (Long answers Types questions should internal choice based. (ie. Solve any one question from following questions.) 2. Short answers on any Four Units out of the six Units. (Each question having 05 Marks) (Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)

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B.A. Part II (Semester – III)

Public Administration (653)

Code	Title	Credit	Teaching Hrs.	Mark
Major -DSC-III-653203	An Outline of Maharashtra Administration	04	60	60+40=100

Objectives:	1) To introduce the Administration of Maharashtra 2) To emphasize the importance of State Administration 3) To inform the History of Maharashtra State 4) Providing information of State Legislature. 5) To emphasize the importance of State Judiciary. 6) To Provide information of Constitutional & Statutory Bodies in Maharashtra			
Course Outcomes Cos) :	1. Students will be able to evaluate the functions and administration of Government of Maharashtra State and its various organs. 2. Students will analyze Structure, Role & Function of State Legislature & State Judiciary 3. Students will get the knowledge about the structure and functions of various administrative Department of Maharashtra State. 4. Students will be able to apply their understanding about the functioning of state judiciary in the justice distribution in day to day life. 5. Students will get the ability to analyze and implement the policies & schemes of Government of Maharashtra.			
Unit	Content	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
1	Formation of Maharashtra State – History Of Maharashtra, Pre-Independence Period, Post-Independence Period	10	10 Marks	Suggested Continuous Internal Evaluation Methods (40 Marks): 1. Seminar/Assignment on any topic of the above syllabus. 2. Test with multiple choice questions / short and long answer questions.
2	State Legislature: Legislative Assembly, Legislative Council: Composition and function	10	10 Marks	
3	State Executive: Governor-Power & Functions Chief Minister - Power, Functions & Role Council of Ministers – Composition and functions	10	10 Marks	
4	State secretariat-Structure and function, Secretary, Directorate - Structure and function	10	10 Marks	
5	Departments – Structure and function A) Home, B) General Administration, C) Finance D) Social Welfare	10	10 Marks	

6	State Judiciary: Composition and Functions – A) High court B) District & Session court C) Loknyalaya	10	10 Marks	
Reference Books:	1.S.S.Gadkari,Organisation of the Government in Maharashtra-Himalaya Publishing House,Bombay-1990 2. Usha Thakkar and Mangesh Kulkarni,Politics in Maharashtra,Himalaya Publisg House.Bombay 1995 3. V.M.Sirsikar,The Politics of Modern Maharashtra,Orient Longman,New Delhi,1995 4. प्रा. के. आर. बंग, महाराष्ट्र प्रशासन विद्याबुक्स पब्लीशर्स, औरंगपूरा, औरंगाबाद, २००५. 5. डॉ. प्रिती पोहेकर, प्रा. दत्तात्रय खरटमोल, प्रा. गंगा भुतडा महाराष्ट्र प्रशासनाची रूपरेषा, अरूणा प्रकाशन, लातूर- २००९. 6. प्रा. चि.ग. घांग्रेकर, महाराष्ट्राचे प्रशासन, विद्या प्रकाशन, नागपूर, २००२. 7. प्रा.डॉ. टी. एन. गायकवाड महाराष्ट्र व जिल्हाप्रशासन, कैलास पब्लीकेशन, औरंगाबाद, १९९८. 8. प्रा. सतिष ठोंबरे – महाराष्ट्र प्रशासन, विद्या पब्लीकेशन लातूर२००४. 9.डॉ.विलासगायकवाड, महाराष्ट्र प्रशासनाची रूपरेषा, अजिंक्य प्रकाशन, वाशिम,2018, 10.डॉ. पंचशील एकंबेकर, डॉ. श्यामसुंदर वाघमारे, प्रा सुरेश गजभारे, डॉ अशोक सोनकांबळे, महाराष्ट्र प्रशासनाची रूपरेषा, कैलास पब्लिकेशन औरंगाबाद 11.डॉ. चंद्रशेखर गित्ते, राज्यशासन आणि राजकारण, साईज्योती पब्लिकेशन, नागपुर,2025 12.डॉ. चंद्रशेखर गित्ते, महाराष्ट्र प्रशासन, साईज्योती पब्लिकेशन, नागपुर,2026			
Model Questions:	1.Long answers on any Two Units out of the six Units. (Each question having 10 Marks) (Long answers Types questions should internal choice based. (ie. Solve any one question from following questions.) 2.Short answers on any Four Units out of the six Units. (Each question having 05 Marks) (Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)			

Sant Gadge Baba Amravati University, Amravati

NEP –2026-27

B.A. Part II (Semester – III)

Public Administration (653)

Code	Title	Credit	Teaching Hrs.	Mark
Major -IV -DSC- 653204	Maharashtra Administration & Major Issues	02	30	30+20=50

Objectives:	1)To introduce the Maharashtra Police Administration 2)To introduce the Role of the State Judiciary. 3) To Provide information of Constitutional & Statutory Bodies in Maharashtra 4)To Provide information of various major issues of Maharashtra State			
Course Outcomes (Cos) :	1.Student will get the Knowledge of structure & Functions of Maharashtra Police Administration 2. Student will able to evaluate constitutional agencies and statutory agencies of Maharashtra 3.Students will become aware about various major issues of Maharashtra State			
Unit	Content	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
1	Maharashtra Police Administration: Structure , Function & Importance	07	07 Marks	Suggested Continuous Internal Evaluation Methods (20 Marks): 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions.
2	Constitutional & Statutory Bodies in Maharashtra: I A) Maharashtra Public Service Commission B) State Finance Commission C) State Election Commission D) State Planning Commission	08	08 Marks	
3	Constitutional & Statutory Bodies in Maharashtra: II Lok Ayukta, Advocate General, YASHDA (Yashwantrao Chavan Academy of Development Administration) Vaidhanik Vikas Mahamandal	08	08 Marks	
4	Major issues in Maharashtra A)Regional imbalance and development B)Farmer suicides in Vidharbha C) Naxalisim D)Corruption	07	07 Marks	

ReferenceBooks:	1.S.S.Gadkari,Organisation of the Government in Maharashtra-Himalaya Publishing House,Bombay- 1990 2. Usha Thakkar and Mangesh Kulkarni,Politics in Maharashtra,Himalaya Publising House.Bombay 1995 3. V.M.Sirsikar,The Politics of Modern Maharashtra,Orient Longman,New Delhi,1995 4. प्रा. के. आर. बंग, महाराष्ट्र प्रशासन विद्या बुक्स पब्लिशर्स, औरंगाबाद, २००५. 5. डॉ. प्रिती पोहेकर, प्रा. दत्तात्रय खरटमोल, प्रा. गंगा भुतडा महाराष्ट्र प्रशासनाची रूपरेषा, अरूणा प्रकाशन, लातूर- २००९. 6. प्रा. चि.ग. घांग्रेकर, महाराष्ट्राचे प्रशासन, विद्या प्रकाशन, नागपूर, २००२. 7. प्रा.डॉ. टी. एन. गायकवाड महाराष्ट्र व जिल्हाप्रशासन, कैलास पब्लिकेशन, औरंगाबाद, १९९८. 8. प्रा. सतिषठोबरे – महाराष्ट्र प्रशासन, विद्या पब्लिकेशन लातूर२००४. 9.डॉ.विलास गायकवाड, महाराष्ट्र प्रशासनाची रूपरेषा, अजिंक्य प्रकाशन, वाशिम,2018, 10.डॉ. पंचशील एकंबेकर, डॉ. श्यामसुंदर वाघमारे, प्रा सुरेश गजभारे, डॉ अशोक सोनकांबळे, महाराष्ट्र प्रशासनाची रूपरेषा, कैलास पब्लिकेशन औरंगाबाद 11.डॉ. चंद्रशेखर गित्ते, राज्यशासन आणि राजकारण, साईज्योती पब्लिकेशन, नागपुर,2025 12.डॉ. चंद्रशेखर गित्ते, महाराष्ट्र प्रशासन, साईज्योती पब्लिकेशन, नागपुर,2026
Model Questions:	1) Long answers on any Two Units out of the Four Units. (This Question having 07 Marks) (questions should internal choice based. ie. Solve any one question from following questions.) 2)Short answers on any Two Units out of the Four Units. (Each question having 04 Marks) Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)

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B.A. Part II (Semester – III)

Public Administration (653)

Code	Title	Credit	Teaching Hrs.	Mark
Major IKS - 653205	History of Indian Administration	02	30	Th. 30 Int. 20

Objectives:	1.To Understand the Administrative system of period of Vaidhik Administration. 2. To emphasize the importance Administration of Mauryan 3.To Understand the Administration of Mahatma Basweshwar 4.To Understand the Administration of Buddhist Era			
CO's:	1.Students will be able to evaluate the functions and administration of Vaidhik era 2. Students will analyze Administration of Mauryan 3. Students will get the knowledge of theAdministration of Mahatma Basweshwar 4. Students will get the knowledge of theAdministration of Buddhist Era.			
Unit	Content	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
1	Administration in the Vaidik Era A) Central Administration : Structure and Functions B)Revenue Administration : Structure and Functions C) Judicial Administration : Structure and Functions D) Military Administration: Structure and Functions	07	07 Marks	Suggested Continuous Internal Evaluation Methods (20 Marks): 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions.
2	Introduction of Mauryan Administration – A) Central Administration : Structure and Functions B)Revenue Administration : Structure and Functions C) Judicial Administration : Structure and Functions D) Military Administration: Structure and Functions	08	8 Marks	
3	Administration of Mahatma Basweshwar A. Anubhav Mandap B. Ethical and Transparent Governance C. Equality and Social Justice	07	07 Marks	
4	Administration in the Buddhist Era A.Principles of governance in Buddhism (Dhamma).. B. Central & Local Administration - Composition and Function	08	8 Marks	
Reference Books	1.Aivangar S.K. : Ancient India and South Indian History and Culture 2.D.N.Jha., Ancient India-an introductory outline, people's publishing house, New Delhi 1983, 3.D.D.Kosambi, and introduction to the study of Indian history, Bombay 1956			

	4. वी.डी.महाजन, प्राचीन भारत का इतिहास, एस चंद अँड कंपनी लिनई दिल्ली, 1989 5.श.गो. कोलारकर, प्राचीन भारताचा राजकीय सामाजिक व सांस्कृतिक इतिहास, साईनाथ प्रकाशन नागपूर, 2022 6.डॉ मनोर दांडगे(इंगळे), भारताचा इतिहास, नभप्रकाशन अमरावती 2005 7.डॉ.विळेगावे व डॉ.यमलवाड –भारतीय प्रशासन, क्रियेटीव्ह पब्लिकेशन , नांदेड 8.डॉ.प्रिती पोहेकर –भारतीय प्रशासन: विकासव्यवस्था, अरुणा प्रकाशन लातूर 9.डॉ.विलास गायकवाड, भारतीय प्रशासनाची रूपरेषा, दयाधन पब्लिकेशन हिंगोली 10.प्रा. डॉ. सचितानंद शंकर बिचेवार,परिवर्तनाचा महामेरू महात्मा बसवेश्वर,स्वाती प्रकाशन, पूर्णा,2015 11.डॉ. वेदप्रकाश डोणगावकर, महात्मा बसवेश्वरांचे तत्त्वज्ञान, स्वाती प्रकाशनपूर्णा, 2010
Model Questions:	1) Long answers on any Two Units out of the Four Units. (This Question having 07 Marks) (questions should internal choice based. ie. Solve any one question from following questions.) 2)Short answers on any Two Units out of the Four Units. (Each question having 04 Marks) Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)

Sant Gadge Baba Amravati University, Amravati

NEP –2026-27

B.A. Part II (Semester – IV)

Public Administration (653)

Code	Title	Credit	Teaching Hrs.	Mark
Major -DSC-V -653206	Indian Constitution and Governance	04	60	60+40=100

Objectives:	1) To realize the significance of Indian constitution to students and understand the basic concepts of Indian constitution 2) To introduce the Ancient & Medieval Administration of India 3) To introduce British Administration in India 4) Providing information of Formation of Indian Constitution 5)To introduce the Importance, Role &function of Indian Parliament 6) To identify the importance of fundamental rights as well as fundamental duties			
Course Outcomes (Cos) :	1)Students will get the knowledge Historical background of Indian Administration . 2)Students will understand the modus operandi of British administration 3) Students will understand the formation of Indian Constitution 4) Students will understand the Fundamental Rights, Fundamental Duties & Directive Principles of State Policy 5) Students will be able to analyze Structure ,Role & Function of LokSabha & RajyaSabha			
Unit	Content	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
1	Ancient And Medieval Administration in India a] Ancient Administration b] Medieval Administration	10	10 Marks	Suggested Continuous Internal Evaluation Methods (40 Marks): 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions.
2	British Administration in India a] Indian Administration in British Period b] The Government of India Act,1935- Important Provision	10	10 Marks	
3	Post Independence [Constitutional Set-up]Administration a] Formation of Indian Constitution. b] Salient Features of Indian Constitution	10	10 Marks	
4	Constitutional Framework. a] Fundamental Rights b) Fundamental Duties. c] Directive Principles of State Policy	10	10 Marks	
5	Major Issues in Indian Government – Ethics in Public Services ,Reservation Policy & Social Justice , Corruption, Administrative Reforms	10	10 Marks	
6	Indian Parliament : Structure & Functions. a] RajyaSabha. b] Loksabha	10	10 Marks	
Reference Books	1.BasuDurgadas - Introduction to the Constitution of India, Wadhwa and Co., Nagpur. 2.MaheshwariShriram - Indian Administration, KitabMahal, New Delhi. 3.VidyaBhushan&Vishnu Bhagwan - Indian Administration, S. Chand & Com., New Delhi. 4.डॉ.भा.ल.भोळे –भारतीय गणराज्याचे शासन आणि राजकारण, पिंपळापुरे प्रकाशन नागपूर 5. पाटील बी.बी.-लोकप्रशासन. फडके प्रकाशन कोलहापूर			

	6..डॉ.विळेगावे व डॉ.यमलवाड –भारतीयप्र शासन, क्रियेटीव्ह पब्लिकेशन , नांदेड 7.प्रा.सतिश ठोंबरे –भारतीय प्रशासन, अभिजीत पब्लिकेशन लातूर. 8.डॉ.पी.व्ही.भुताळे, डॉ.पी.के एकंबेकर व प्रा.बाजीराव वडवळे-भारतीय प्रशासनाची रूपरेषा सह्याद्री पब्लिकेशन नांदेड 9..डॉ.प्रिती पोहेकर –भारतीय प्रशासन: विकास व व्यवस्था, अरुणा प्रकाशन लातूर 10..डॉ.के.आर.बंग –भारतीय प्रशासनाची रूपरेषा , विद्याबुक्स पब्लिशर्स औरंगाबाद 11.डॉ.राजशेखर सोलापूरे वप्रा.डी.एच.मेहत्रे-भारतीय शासन आणि राजकारण, अरुणा प्रकाशन लातूर 12..डॉ.विलास गायकवाड, भारतीय प्रशासनाची रूपरेषा, दयाधन पब्लिकेशन हिंगोली.
Model Questions:	1.Long answers on any Two Units out of the six Units. (Each question having 10 Marks) (Long answers Types questions should internal choice based. (ie. Solve any one question from following questions.) 2.Short answers on any Four Units out of the six Units. (Each question having 05 Marks) (Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)

Sant Gadge Baba Amravati University, Amravati

NEP –2026-27

B.A. Part II (Semester – IV)

Public Administration (653)

Code	Title	Credit	Teaching Hrs.	Mark
Major -DSC-VI -653207	An Outline of Indian Administration	04	60	60+40=100

Objectives	1)To Understand the Administrative system of India 2)To introduce the functions & Role of Ministries and Departments 3)To introduce civil services of India 4) To understand Indian Judicial System 5) Providing information constitutional agencies and statutory agencies of India			
Course Outcomes	1. Students will be able to evaluate the Role and functions of Union Government . 2. Students will get the knowledge about the structure, functions and Administration of Indian Secretariat 3. Students will understand the modus operandi of Ministries and Departments . 4. Students will be able to apply their understanding about the functioning of Indian judiciary in the justice distribution in day to day life. 5.Students will acquire the knowledge about the civil services of India. 6. Student will able to evaluate constitutional agencies and statutory agencies of India			
Unit	Content	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
I	Union Government : a] President of India b] Prime Minister. c] Council of Ministers	10	10 Marks	Suggested Continuous Internal Evaluation Methods (40 Marks): 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions.
II	Union Administration : a] Prime Minister's Office b] Cabinet Secretariat c] Central Secretariat	10	10 Marks	
III	Ministries and Departments: a] Home b] Finance c] External Affairs	10	10 Marks	
IV	a] Supreme Court of India :Structure & Functions. b] Civil Services in India :All India Services and Central Services	10	10 Marks	
V	Constitutional - Non Constitutional Bodies: I Union Public Service Commission , Election Commission, National Human Rights Commission, Lokpal	10	10 Marks	
VI	Constitutional - Non Constitutional Bodies: II National Development Council, National Women Commission, SC,ST and Minority Commission	10	10 Marks	

Reference books-	1.BasuDurgadas - Introduction to the Constitution of India, Wadhwa and Co., Nagpur. 2.MaheshwariShriram - Indian Administration, KitabMahal, New Delhi. 3.VidyaBhushan&Vishnu Bhagwan - Indian Administration, S. Chand & Com., New Delhi. 4.डॉ.भा.ल.भोळे -भारतीय गणराज्याचे शासन आणि राजकारण, पिंपळापुरे प्रकाशन नागपूर 5. पाटील बी.बी.-लोकप्रशासन, फडके प्रकाशन कोल्हापूर 6.डॉ.विळेगावे व डॉ.यमलवाड -भारतीयप्र शासन, क्रियेटीव्ह पब्लिकेशन , नांदेड 7.प्रा.सतिश ठोंबरे -भारतीय प्रशासन, अभिजीत पब्लिकेशन लातूर. 8.डॉ.पी.व्ही.भुताळे, डॉ.पी.के एकंबेकर व प्रा.बाजीराव वडवळे-भारतीय प्रशासनाची रूपरेषा सहाद्री पब्लिकेशन नांदेड 9.डॉ.प्रिती पोहेकर -भारतीय प्रशासन: विकास व व्यवस्था, अरुणा प्रकाशन लातूर 10.डॉ.के.आर.बंग -भारतीय प्रशासनाची रूपरेषा , विद्याबुक्स पब्लिशर्स औरंगाबाद 11.डॉ.राजशेखर सोलापूरे वप्रा.डी.एच.मेहत्रे-भारतीय शासन आणि राजकारण, अरुणा प्रकाशन लातूर 12.डॉ.विलास गायकवाड, भारतीय प्रशासनाची रूपरेषा, दयाधन पब्लिकेशन हिंगोली.			
Model Questions:	1.Long answers on any Two Units out of the six Units. (Each question having 10 Marks) (Long answers Types questions should internal choice based. (ie. Solve any one question from following questions.) 2.Short answers on any Four Units out of the six Units. (Each question having 05 Marks) (Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)			

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B.A. Part III (Semester – V)

Public Administration (653)

Code	Title	Credit	Teaching Hrs.	Mark
Major -DSC-VII - 653208	Rural Local Self Government	04	60	60+40=100

Objectives:	1. To understand the historical evolution and constitutional framework of Panchayati Raj in Maharashtra after the 73rd Constitutional Amendment 2. To examine the three-tier structure (Gram Panchayat, Panchayat Samiti, Zilla Parishad) and their powers, functions, and financial resources in Maharashtra. 3. To analyze the role of Panchayati Raj Institutions (PRIs) in rural development, democratic decentralization, and participatory governance. 4. To study the challenges, reforms, and issues related to transparency, accountability, and local governance in Maharashtra			
COs : (Course Outcome)	1. Explain the structure, composition, and functions of Panchayati Raj Institutions in Maharashtra. 2. Evaluate the role of PRIs in promoting grassroots democracy and rural development. 3. Analyze the financial administration, sources of revenue, and implementation of government schemes at the local level. 4. Critically assess the problems and reforms in the Panchayat Raj system in Maharashtra State. 5. Information about government schemes implemented through Panchayat Raj can be shared.			
. Unit	Content	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
1	Local Government: Meaning , Features & Importance, Problems faced by Panchayati Raj institutions	10	10 Marks	Suggested Continuous Internal Evaluation Methods (40 Marks): 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions.
2	Historical Development of Panchayat Raj Institutions A.Community Development Programme (C.D.P.) B.Balwant Rai Mehta Committee C.Vasant Rao Naik Committee. D.73rd Constitutional Amendment Act;	10	10 Marks	
3.	Legal Provisions and Amendments of Panchayati Raj Institution A.The Maharashtra Village Panchayats Act, 1959 B.The Maharashtra Zilla Parishads and Panchayat Samitis Act 1961 C.The Panchayats (Extension to Scheduled Areas) Act, 1996 (PESA)	10	10 Marks	
4	Panchayati Raj Institutions(with special reference to Maharashtra): 1.Zilla Parishad – composition, functions , role & Finance 2.Panchayat Samiti– composition, functions , role & Finance	10	10 Marks	

5.	Panchayati Raj Institutions(with special reference to Maharashtra): 1.Gram Panchayat– composition, functions , role and Finance 2.Gram Sabha– composition, functions and role;	10	10 Marks	
6	Panchayat Raj Scheme A.Viksit Bharat – Employment Guarantee and Rural Livelihood Mission Act, 2025 B. Mukhyamantri Samruddha Panchayat Raj Abhiyan (Maharashtra) D.Yashwant Panchayat Raj Abhiyan C.Smart Village Scheme	10	10 Marks	
Reference Books	1) Jitendra Wasnik (2020): Panchayats at Work, Authorspress, New Delhi. 2) Kuldeep Mathur (2013): Panchayati Raj, Oxford University Press, New Delhi. 3) S. L. Goel and Shalini Rajneesh (2009): Panchayati Raj in India- Theory and Practice, Deep & Deep Publications, New Delhi. 4) M. Aslam (2007): Panchayati Raj in India, National Book Trust, New Delhi. 5) S. Dharmaraj, Panchayati Raj System in India, Abhijeet Publications, Delhi 6) बीसी. नरूला ., पंचायती राज व्यवस्था, अर्जुन पब्लिशिंग हाउस, नवी दिल्ली 7) आर .पी .जोशी व रूपा मंगलानी, भारत मे पंचायतीराज, आरएच.जी. ए. जयपूर . 8) रवींद्र शर्मा, ग्रामीण स्थानीय प्रशासन, प्रिंटवेल पब्लिशर्स,जयपूर 9) श्याम शिरसाठ आणि भगवानसिंग बैनाडे (२०१४): पंचायतीराज आणि नागरी प्रशासन, विद्याबुक्स, औरंगाबाद. 10) सी.एम.कहाळेकर,अशोक सोनकांबळे, महाराष्ट्रातील ग्रामीण आणि शहरी स्थानिक स्वशासन, अरूणा प्रकाशन, लातूर, २०१३. 11) विलास गायकवाड, पंचशील एकंबेकर,महाराष्ट्रातील स्थानिक स्वशासन, अजिंक्य प्रकाशन, वाशिम, एप्रिल 2018 12) अर्जुनराव दर्शनकार, पंचायतराज व नागरीप्रशासन, कैलास पब्लिकेशन औरंगाबाद.			
Model Questions:	3) Long answers on any Two Units out of the six Units. (Each question having 10 Marks) (Long answers Types questions should internal choice based. (ie. Solve any one question from following questions.) 4) Short answers on any Four Units out of the six Units. (Each question having 05 Marks) (Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)			

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B.A. Part III (Semester – V)

Public Administration (653)

Code	Title	Credit	Teaching Hrs.	Mark
Major -DSC-VIII – 653209	Urban Local Self Government	04	60	60+40=100

Objectives :	1.To understand the historical evolution, meaning, nature, scope, and importance of Urban Local Government in India . 2.To examine the background, features, provisions, and impact of the 74th Constitutional Amendment Act. 3.To study the structure and functions of various Urban Local Institutions such as Municipal Corporation, Municipal Council, Nagar Panchayat, and Cantonment Board. 4.To Understand scheme of Urban Development 5.To analyze major problems faced by Urban Local Governments such as slum expansion, solid waste management, rapid urbanization, population growth, and corruption. 6.To develop analytical understanding of urban governance and its role in democratic decentralization and urban development.			
COs : (Course Outcome)	1.Explain the historical background, Meaning, nature, scope and importance of Urban Local Government in India. 2.Describe and critically evaluate the 74th Constitutional Amendment Act and its significance in strengthening urban governance. 3.Differentiate between various Urban Local Institutions and analyze their structure and functional responsibilities. 4.Identify and assess the contemporary challenges faced by Urban Local Governments and suggest practical solutions. 5.Demonstrate conceptual clarity about urban administration and its contribution to democratic decentralization and sustainable urban development			
Unit	Content	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
1	Urban Local Self Government -Meaning, Nature and Scope Urbanization: Meaning, Causes , Impact and Solution	10	10 Marks	Suggested Internal Methods (40 Marks): Continuous Evaluation 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions.
2	Legal Provisions and Amendments 1.Maharashtra Municipal Corporation Act-1949 2.Municipalities, Nagar Panchayats, Industrial Cities Act 1965 3.Mumbai Municipal Corporation Act, 1888 4.74th Constitutional Amendment	10	10 Marks	
3.	Urban Local Institution: Structure and Functions -I 1.Municipal Corporation 2.Municipal Council	10	10 Marks	

4	Urban Local Institution: Structure and Functions -II 1.Nagar panchayat 2.Cantonment Board 3.Ward Committees and Metropolitan Planning Committees	10	10 Marks	
5.	Schemes of Urban Development 1. Smart cities Mission 2015 2. AMRUT(Atal Mission for Rejuvenation and Urban Transformation(2015) 3. Swachh Bharat Mission 4. Pradhan Mantri Awas Yojana - Urban 2.0 (PMAY-U 2.0)		10 Marks	
6.	Problems before Urban Local Government 1.Slum 2.Solid waste management 3.Traffic 4.Pollution	10	10 Marks	
Reference Books	1) Pardeep Sachdeva, 2011, Local Government in India, Pearson Education India, New Delhi. 2) Ram Narayan Prasad, 2006, Urban Local Self-Government in India, Mittal Publications, New Delhi. 3) Pardeep Sachdeva, 1993, Urban Local Government and Administration in India, Kitab Mahal, Allahabad. 4) Indian Institute of Public Administration (IIPA), 1981, Municipal Government in India: An Annotated Bibliography, IIPA, New Delhi. 5) Dr. Rautrahe Madhukar Fakira, 2017, Rural and Urban Self Government in Maharashtra New Man Publisher, Parbhani 6) बीसी. नरूला ., पंचायती राज व्यवस्था, अर्जुन पब्लिशिंग हाउस, नवी दिल्ली 7) आर .पी .जोशी व रूपा मंगलानी, भारत मे पंचायतीराज, आरएच.जी. ए. जयपूर . 8) रवींद्र शर्मा, ग्रामीण स्थानीय प्रशासन, प्रिंटवेल पब्लिशर्स,जयपूर 9) श्याम शिरसाठ आणि भगवानसिंग बैनाडे (२०१४): पंचायतीराज आणि नागरी प्रशासन, विद्याबुक्स, औरंगाबाद. 10) सी.एम.कहाळेकर,अशोक सोनकांबळे, महाराष्ट्रातील ग्रामीण आणि शहरी स्थानिक स्वशासन, अरूणा प्रकाशन, लातूर, २०१३. 11) विलास गायकवाड, पंचशील एकंबेकर,महाराष्ट्रातील स्थानिक स्वशासन, अजिंक्य प्रकाशन, वाशिम, एप्रिल 2018 12) अर्जुनराव दर्शनकार, पंचायतराज व नागरीप्रशासन, कैलास पब्लिकेशन औरंगाबाद			
Model Questions:	1.Long answers on any Two Units out of the six Units. (Each question having 10 Marks) (Long answers Types questions should internal choice based. (ie. Solve any one question from following questions.) 2.Short answers on any Four Units out of the six Units. (Each question having 05 Marks) (Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)			

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B.A. Part III (Semester – V)

Public Administration (653)

Code	Title	Credit	Teaching Hrs.	Mark
Major Elective I –A-653210	Recent Trends in Public Administration	04	60	Th. 60 Int. 40

Objective:	1.To understand the evolution and significance of New Public Administration (NPA) and its relevance to contemporary governance. 2.To examine the principles and practices of New Public Management (NPM) and analyze its impact on administrative reforms. 3.To explain the Public Choice Approach and evaluate its contribution to policy-making and administrative decision-making. 4.To analyze the role of Right to information act in Public Administration and understand its transformative impact on governance and service delivery. 5.To develop critical thinking skills for assessing modern administrative theories and their practical application in governance systems			
COs : (Course Outcome) :	After completing this course, students will be able to: 1.Explain the concepts, development, and importance of New Public Administration and New Public Management. 2.Analyze different approaches such as the Public Choice Approach and evaluate their relevance in public policy and administration. 3.Assess the role and impact of Right to Information Act in improving transparency, accountability, and efficiency in governance. 4.Critically examine Issues in Public Administration.			
Unit	Content	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
1	New Public Administration – a) Background of New Public Administration b) Elements of New Public Administration	10	10 Marks	Suggested Continuous Internal Evaluation Methods (40 Marks): 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions.
2	New Public Management- a) Meaning of New Public Management b) Elements of New Public Management c) Principles of New Public Management	10	10 Marks	
3	Good Governance – Meaning, Nature, Scope and Significance	10	10 Marks	
4	Right to Information Act. a) Meaning & Importance of Right to information Act b) Challenges before Right to information in India	10	10 Marks	

5	Public choice approach Meaning and Definition Objectives Features Benefits	10	10 Marks	
6	Issues in Public Administration – a). Service Guaranty Act. b) Citizens’ Charter c) Public – Private Partnership (P.P.P.) d) Ethics in Administration	10	10 Marks	
Referen ce Books:	1.M.P. Sharma & B.L. Sadana, 2018, Public Administration: Theory and Practice, Kitab Mahal Publishing House Pvt. Ltd. Allahabad 2.S.R. Maheshwari, 2019 Indian Administration, Orient Black swan Pvt. Hyderabad. 3.Mohit Bhattacharya, 2018, New Horizons of Public Administration, Jawahar Publishers & Distributors, New Delhi. 4.Avasthi Amreshwar & Shriram Maheshwari, 2020, Public Administration, Lakshmi Narain Agarwal Educational Publishers, Agra. 5.B.L. Fadia & Kuldeep Fadia, 2021, Public Administration: Administrative Theories and Concepts, Sahitya Bhawan Publications, Agra 5. डॉ. कटारिया सुरेंद्र,- प्रशासनिक सिद्धांत एवं प्रबंध, नॅशनल पब्लीशिंग हाऊस, जयपुर 6. डॉ भाटीया बी.एल.- लोक प्रशासन, साहित्य भवन पब्लीकेशन. 7. पाटील बी. बी.-लोकप्रशासन, फडके प्रकाशन, कोल्हापूर. 8. भोगले, शांताराम- लोकप्रशासन सिद्धांत एवं कार्यपद्धती, कैलाश पब्लीकेशन, औरंगाबाद. 9. बोर पारस व शिरसाठ शाम- लोकप्रशासनशास्त्र, ज्ञानसमिधा पब्लीशींग वर्ल्ड, औरंगाबाद. 10. भुताळे व वडवळे- लोकप्रशासन, सह्याद्री प्रकाशन, नांदेड 11. डॉ.पंचशील एकंबेकर, प्रा दिपकवाघमारे, प्रा. विजय तरोडे-"लोकप्रशासनातील नवप्रवाह, जी. कचुरवार प्रकाशन, नायगांव जि. नांदेड. 12. डॉ. पी. व्ही. भुताळे, डॉ. बी.सी. वडवळे- लोकप्रशासन, परिचय व मुलतत्वे क्रिएटिव्ह पब्लीकेशन, नांदेड. 13. डॉ. एन. पी. कुडकेकर- लोकप्रशासनाची मुलतत्वे, ज्योतीचंद्रप्रकाशन लातूर 14. डॉ. बालाजी कचुरवार- - २१ व्याशतकातील लोकप्रशासन ओमसाईप्रकाशन देगलूर 15. डॉ.उर्मिला रेड्डी, ई प्रशासन,विद्याबुक्स पब्लिकेशन औरंगाबाद,2019 16.डॉ. चंद्रशेखर गित्ते-लोकप्रशासनाचा परिचय-स्कायलार्क इंटरनॅशनल प्रकाशन, नागपुर. 17.डॉ.प्रीती पोहेकर, लोकप्रशासनातील नवप्रवाह, अरुणा प्रकाशन, लातूर,2009 18. डॉ. रेड्डी उर्मिला,लोकप्रशासनातील कौशल्य विकासकार्यक्रम, अरुणा प्रकाशन, लातूर,2018 19. डॉ.संजय भालेराव,माहितीचा अधिकार: दुसऱ्या स्वातंत्र्याचा जाहीरनामा, विद्यापब्लिशर्स, औरंगाबाद,2020			
Model Questi ons:	1.Long answers on any Two Units out of the six Units. (Each question having 10 Marks) (Long answers Types questions should internal choice based. (ie. Solve any one question from following questions.) 2.Short answers on any Four Units out of the six Units. (Each question having 05 Marks) (Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)			

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B.A. Part III (Semester – V)

Public Administration (653)

Code	Title	Credit	Teaching Hrs.	Mark
Major Elective I –B 653211	E-Administration & Governance	04	60	Th. 60 Int. 40

Objectives-	1.The Course would introduce and Provide Knowledge of E-Administration & Governance to the students. 2.To familiarize the students with the concept of E-Administration. 3.It will acquaint the students the way ICT (Information and Communication Technology) would be applied on Administration. 4.It would help the students understand the need & significance of E-devices in Public Administration 5.To identify the Various Issues of E-Administration & Governance			
Course Outcomes	After studying this curriculum students will be able to 1. To learn students about the basic elements of E-Administration & Governance. 2. It will provide knowledge of E-devices in Public Administration. 3. Students will Aware of the basic knowledge of E- administrative & Governance system as well as various issues in E-Administration			
Unit System	Contents	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
I	A) Meaning , Importance of E-Administration B) Scope of E-Administration C) Challenges before E-Administration	10	10 Marks	Suggested Continuous Internal Evaluation Methods (40 Marks): 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions.
II	Applications of E-Administration A) Social Networking Apps B)Setu Kendra C) E- PanchayatD) E-Scholarship	10	10 Marks	
III	ICT in Administration A)Need of ICT,B)Communication Tool in Administration, C)Efficiency of ICT in AdministrationD)Impact of ICT on Public Administration	10	10 Marks	
IV	Various Issues in E-administration A) Lack of E-literacyB) I.T. Security C) Social Media	10	10 Marks	
V	E-Governance: Meaning and Definition, Objectives of E-Governance Importance of E-Governance	10	10 Marks	
VI	E-Governance in India Successful E-Governance programmes in India, E-Governance in Maharashtra, Challenges before E-Governance	10	10 Marks	

Reference books-	1. Bhatnagar Subhash, E-Governance from Vision to Implementation, Sage Publication, New Delhi, 2004. 2. Government of India National E-Governance Plan, www.Indian.gov.in 3. Gupta D.N., E-Governance: A Comprehensive Framework, New Century Publication, Verlag, 2008. 4. Pardhasardhi Y., E-Governance and Indian Society. Kanishka Prakashan, New Delhi, 2009. 5. Sinha R.P., E-Governance in India: Initiatives and Issues, Concept Publication, New Delhi, 2006. 6. डॉ. उर्मिला रेड्डी, ई प्रशासन, विद्याबुक्स पब्लिकेशन औरंगाबाद, 2019 7. डॉ. उर्मिला रेड्डी-बददे, लोकप्रशासनातील कौशल्य विकास कार्यक्रम, अरुणा प्रकाशन लातूर, 2018
Model Questions:	1. Long answers on any Two Units out of the six Units. (Each question having 10 Marks) (Long answers Types questions should internal choice based. (ie. Solve any one question from following questions.) 2. Short answers on any Four Units out of the six Units. (Each question having 05 Marks) (Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)

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B.A. Part III (Semester – VI)

Public Administration (653)

Code	Title	Credit	Teaching Hrs.	Mark
Major -DSC- IX – 653212	Personnel Administration	04	60	60+40=100

Objectives:	1. Understanding Personnel Functions. 2. To familiarise students with the fundamentals of Public Service Recruitment in Indian Administration. 3. To provide guidance on how public servants are taught, professionalised, and skilled so that they may work towards growth. 4. Inform them about the Systematic Process in Personnel Administration (Recruitment to Retirement). 5. To educate students on how human resource planning is done.			
Course Outcomes (Cos) :	1. It will offer information about Personnel Administration. 2. Discuss the value of human resources and their effectiveness in administration. 3. Discuss recruiting concepts, including the benefits and drawbacks of direct and indirect recruitment methods. 4. Examine the major concerns of promotion, merit, and the seniority principle, among others.			
Unit System	Contents	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
1	Personnel Administration-Meaning, Importance, Scope	10	10 Marks	Suggested Internal Evaluation Methods (40 Marks): 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions.
2	Recruitment- Meaning, Importance, Direct & Indirect Recruitment	10	10 Marks	
3	Training – Meaning, Importance, Objectives & Types	10	10 Marks	
4	Promotion – Meaning, Importance ,Principles of Promotion (Merit & Seniority)	10	10 Marks	
5	Retirement- Meaning, Need of Retirement Benefits of Retirement (Pension, Gratuity, Provident funds, NCPS)	10	10 Marks	
6	Problems in Personnel Administration- 1.Stress in administration :Causes and Solutions 2. Political interference in	10	10 Marks	

	administration: Causes and solutions 3. Problems of Administrative Ethics :Causes and solutions 4. Lack of administrative work culture : Causes and solutions			
Reference Books :	1. Goel, S.L., Personnel Administration and management, Sterling Publishers, New Delhi, 1993. 2. Basu Rumki, Public Administration Concept and Theories, Sterling Publishers, New Delhi, 2013. 3. Rajesh K. Jha, Public Personnel Administration, Pearson Publication, New Delhi, 2012. 4. Edwin B. Flippo, Personnel Management, Singapur, 1984 5. Glenn Stal, Personnel Administration, Oxford IBH Publication, New Delhi, 1977 6. Gosh, Personnel administration, Sudha Publication, New Delhi, 1975. 7. Gupta C.B., Human Resources Management, Sultan Chand & Sons publication, New Delhi, 2001. 8. Puri K.K., Personnel Administration and Financial Administration , Bharat Publishers, Jalandhar, 2005. 9. Arun Monappa, Managing Human Resources, Macmillan Indian Ltd. 2001 10. Sharma M.P., Public Administration : Theory and Practice, Kitab Mahal, Allahabad, 1988 11. Shina V.M., Personnel Administration, RBAS Publishers, Jaipur, 1986. 12. सिन्हा व्ही. एम., कार्मिक प्रशासन, आर बी एस ए पब्लिशर्स, जयपूर, १९८५ 13. कटारिया सुरेंद्र, कार्मिक प्रशासन, आर बी एस ए पब्लिशर्स, जयपूर, २००८ 14. पांडे असुतोष, कार्मिक प्रशासन विश्वभारती प्रकाशन, नई दिल्ली, २००९ 15. सिंह राघवेंद्र, कार्मिक प्रबंध, बिहार हिंदी ग्रंथ अकादमी, पटना, १९७३ 16. जैन सी. एम., हरिशचंद्र शर्मा, सेवी वर्गीयप्रशासन, रिसर्च पब्लिकेशन इन सोशलसायन्सेस, नवी दिल्ली. १९७८ 17. चव्हाण पी. जी., मामीडवार एस.एस., कर्मचारी व वित्तीय प्रशासन, कैलास पब्लिकेशन्स, औरंगाबाद, १९८८ 18. बंग के. आर., कर्मचारी वर्ग प्रशासन, विद्याबुक्स, पब्लिशर्स, औरंगाबाद, २०१०. 19. भिंगे सुभाष, कर्मचारी प्रकाशन, अरुणा प्रकाशन, लातूर, २००९ 20. ठोंबरे सतिष, शेख एम. आय. कर्मचारी प्रशासन, अभिजित प्रकाशनलातूर, २००९ 21. कतुरवार बी. आर., मानवी संसाधन प्रशासन, ओमसाईप्रकाशन, देगलूर, २००५ 22. पिंपळे, भूताळे, वडवळे, कर्मचारी व वित्तीय प्रशासन, सहयादी प्रकाशन, नांदेड, २००७			
Model Questions:	1. Long answers on any Two Units out of the six Units. (Each question having 10 Marks) (Long answers Types questions should internal choice based. (ie. Solve any one question from following questions.) 2. Short answers on any Four Units out of the six Units. (Each question having 05 Marks) (Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)			

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B.A. Part III (Semester – VI)

Public Administration (653)

Code	Title	Credit	Teaching Hrs.	Mark
Major -DSC-X- 653213	Financial Administration	04	60	60+40=100

Course objectives:	1. Understand the Fundamentals: To provide students with a clear understanding of the principles and concepts of financial administration in the public sector. 2. Explore Budgetary Processes: To examine the structure, process, and significance of budgeting in government, including types of budgets and their execution. 3. Analyse Financial Institutions and Agencies: To study the roles and functions of key financial institutions like the Ministry of Finance, Comptroller and Auditor General (CAG), and Finance Commission. 4. Develop Critical Thinking: To enable students to critically analyse issues related to financial accountability, fiscal policy, and the challenges of public financial management			
COs : (Course Outcome)	1. Grasp of Public Financial Systems: Students will be able to understand the structure and functioning of public financial administration in India. 2. Budget Analysis Skills: Students will develop the ability to analyse government budgets, including revenue and expenditure patterns. 3. Knowledge of Financial Institutions: Students will gain insight into the roles of key financial institutions like the Finance Ministry, CAG, and Finance Commission. 4. Awareness of Fiscal Responsibility: Students will be able to evaluate issues related to financial accountability, transparency, and fiscal discipline in public administration.			
Unit System	Contents	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
I	Financial Administration- Meaning , Elements and Importance	10	10 Marks	Suggested Continuous Internal Evaluation Methods (40 Marks): 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions.
II	Budget- a. Meaning and Types of Budget b. Principles of Good Budget (12 Periods)	10	10 Marks	
III	Budgetary Process a. Preparation of Budget b. Legislation of Budget c. Execution of Budget	10	10 Marks	
IV	Ministry of Finance, Finance Commission, & NITI Aayog-Composition and Functions	10	10 Marks	
V	Control on Financial Administration a. Public Accounts Committee b.Public Undertakings Committee c.C.A.G.	10	10 Marks	

VI	Contemporary Issues and Reforms in Financial Administration A. Digitalization of Financial Administration B. E-Governance and Public Finance C. Fiscal Responsibility and Budget Management (FRBM) Act D.Challenges in Financial Administration in India	10	10 Marks	
Reference Books:	1. M.J.Thavaraj, Financial Administration of India, Sultan Chand & Sons, New Delhi 2. B.J. Reed & Jahn Swain , Public Finance Administration , SAGE Publication New Delhi 3. Anupama Mahajan & Sanjeev Mahajan , Financial Administration in India ,P.H.I Learning private limited New Delhi 4. डॉ. सुरेश मामीडवार व प्रा. चव्हाण, कर्मचारी व वित्तीय प्रशासन कल्पना प्रकाशन नांदेड 5. प्रा. के.आर.बंग, कर्मचारी व वित्तीय प्रशासन, विद्या प्रकाशन औरंगाबाद 6. डॉ. बी. एस. पिंपळे, डॉ. पी.व्ही. भूताळे व डॉ. बाजीराव वडवळे, कर्मचारी व वित्तीय प्रशासन संहयाद्री प्रकाशन नांदेड 7. डॉ. पंचशील एकम्बेकर, डॉ. अशोक सोनकांबळे डॉ. कहाळेकर, वित्तीय प्रशासन व सार्वजनिक धोरण अरुणा प्रकाशन लातूर 8. डॉ. राऊतराये एम.एफ., वित्तीय प्रशासन, साधना प्रकाशन, परभणी			
Model Questions:	1.Long answers on any Two Units out of the six Units. (Each question having 10 Marks) (Long answers Types questions should internal choice based. (ie. Solve any one question from following questions.) 2.Short answers on any Four Units out of the six Units. (Each question having 05 Marks) (Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)			

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B.A. Part III (Semester – VI)

Public Administration (653)

Code	Title	Credit	Teaching Hrs.	Mark
Major Elective II – C-653214	Indian Administrative Thinkers	04	60	60+40=100

Objectives:	1.To introduce students to the evolution of Indian administrative thought through major national thinkers. 2.To understand the philosophical, ethical, and constitutional foundations of Indian public Administration. 3.To analyze the contribution of Indian leaders to governance, administration, and democratic institutions. 4.To develop critical understanding of administrative values such as justice, decentralization, equality, and accountability. 5.To enable students to relate administrative theories with Indian socio-political realities. 6.To prepare students for higher studies, competitive examinations, and public service.			
Course Outcomes (Cos) :	1.Explain the administrative ideas and philosophy of major Indian thinkers. 2.Analyze the chronological development of Indian administrative thought from the freedom movement to post-independence era. 3.Evaluate the role of Gandhi, Nehru, Ambedkar, and Sardar Vallabhbhai Patel in shaping Indian governance and administration. 4.Apply concepts like decentralization, social justice, planning, and ethical administration to contemporary administrative issues. 5.Develop analytical and writing skills useful for academic research and competitive examinations.			
Unit System	Contents	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
1	Kautilya- A) Views on Good Governance B) Views on Corruption C) Saptang Theory	10	10 Marks	Suggested Continuous Internal Evaluation Methods (40 Marks): 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions.
2	Chatrapati Shivaji Maharaj- A)Central Administration(Ashta Pradhan Mandal) : Structure and Functions B) Provincial and Village Administration C) Judicial Administration : Structure and Functions D) Military Administration: Structure and Functions E)Revenue Administration: Structure and Functions	10	10 Marks	
3	Mohandas Karamchand Gandhi Life Spectrum Gandhian Concept of Trusteeship Gram Swaraj and Panchayati Raj Administrative Ethics	10	10 Marks	
4	Pandit Jawaharlal Nehru Life Spectrum Democratic Decentralization Views on Civil service Views on Mixed economy	10	10 Marks	

5	Dr. Babasaheb Ambedkar - Life Spectrum Ambedkar's Views on Social Justice and Equality Ambedkar's Views on Labour welfare Ambedkar's Views on Parliamentary Democracy	10	10 Marks	
6	Sardar Vallabhbhai Patel Life Spectrum Vision of Strong and Unified Administration Contribution to Indian Civil Services Views on Municipal Administration and Local Self-Government	10	10 Marks	
Reference book :	1.B.R. Nanda, 1995, Mahatma Gandhi: A Biography, Oxford University Press, New Delhi. 2.Judith M. Brown, 2003, Nehru: A Political Life, Yale University Press, New Haven & London. 3.Granville Austin, 1966, The Indian Constitution: Cornerstone of a Nation, Oxford University Press, New Delhi. 4.Rajmohan Gandhi, 1991, Patel: A Life, Navajivan Publishing House, Ahmedabad. 5.Dhananjay Keer, 1990 (Reprint), Dr. Ambedkar: Life and Mission, Popular Prakashan, Mumbai. 6. डी. के. शर्मा, 2014, डॉ. भीमराव आंबेडकर: विचार और दर्शन, राजकमल प्रकाशन 7. रमाशंकर शुक्ल, 2010, गांधी विचार दर्शन, लोकभारती प्रकाशन 8. बी.आर. नंदा, 1990, महात्मा गांधी: एक जीवनी, राजकमल प्रकाशन, नई दिल्ली. 9. रजनी कोठारी, 2005, भारतीय राजनीति और प्रशासन, ओरिएंट ब्लैकस्वान, नई दिल्ली. 10. डॉ. धनंजय कीर, 2008, डॉ. बाबासाहेब आंबेडकर: जीवन और मिशन, पॉपुलर प्रकाशन, मुंबई 11. विपिन चंद्र, 2004, आधुनिक भारत, ओरिएंट ब्लैकस्वान, नई दिल्ली. 12. रामचंद्र गुहा, 2011, गांधी के बाद का भारत, पेंगुइन हिंदी, नई दिल्ली. 13. धनंजयकीर, 2009 डॉ. बाबासाहेब आंबेडकरांचे विचार, पॉप्युलर प्रकाशन, मुंबई 14. य. दि. फडके, 2012, महात्मा गांधी: जीवन व विचार, राजहंस प्रकाशन 15. ग. प्र. प्रधान, 2012, पंडित नेहरू, मौज प्रकाशन गृह, मुंबई. 16. चंद्रकांत वानखेडे, 2015, महात्मा गांधींचे राजकीय विचार, कैलास प्रकाशन, औरंगाबाद. 17. वि.रा. करंदीकर, 2014, सरदार वल्लभ भाई पटेल: राष्ट्र निर्माता, कॉन्टिनेंटल प्रकाशन, पुणे. 18. डॉ. सुरेश गजभारे, प्रा.डॉ. शामसुंदर वाघमारे, 2015, प्रशासकीय आणि व्यवस्थापकीय विचारवंत, अरुणा प्रकाशन, लातूर 19. श्याम शिरसाठ, जितेंद्र वासनिक आणि भगवानसिंग बेनाडे, प्रशासकीय आणि व्यवस्थापन विचारवंत, विद्याबुक्स, औरंगाबाद, २०२३ 20. प्रा. डॉ. बळवंत विष्णू घोगरे, 2008, प्रशासकीय विचारवंत, पिंपळापुरे प्रकाशन, नागपूर. 21. डॉ. यशोदा पाटील, डॉ. विठ्ठल सांडूर, 2012, लोकप्रशासन भाग-2, निरालीप्र काशन, पुणे 22. प्रा.डॉ. मधुकर राऊतराहे, प्रा.डॉ. विश्वनाथ सूर्यवंशी, 2026, भारतीय आणि पार्श्वचिन्मात्य प्रशासकीय विचारवंत, प्रभाकर, पब्लिकेशन, लातूर 23 डॉ. संजय कांबळे, डॉ. रमेश वाघमारे, भारतीय प्रशासकीय विचारवंत (प्राचीन, मध्ययुगीन आणि आधुनिक) 2023, एज्युकेशनल पब्लिशर्स अँड डिस्ट्रीब्युटर्स, औरंगाबाद.			
Model Questions:	1.Long answers on any Two Units out of the six Units. (Each question having 10 Marks) (Long answers Types questions should internal choice based. (ie. Solve any one question from following questions.) 2.Short answers on any Four Units out of the six Units. (Each question having 05 Marks) (Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)			

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B.A. Part III (Semester – VI)

Public Administration (653)

Code	Title	Credit	Teaching Hrs.	Mark
Major Elective II – D-653215	Western Administrative Thinkers	04	60	60+40=100

Objectives-	1.To understand the personal, intellectual, and academic background of major thinkers. 2.To study traditional and modern administrative theories. 3.To analyze evolution of administrative thought. 4.To develop conceptual clarity and analytical ability. 5.To apply administrative ideas in governance			
Course Outcomes –	After studying this curriculum students will be able to 1.Understand the life and intellectual background of major thinkers. 2.Explain traditional and modern administrative theories. 3.Compare classical and modern administrative approaches. 4.Analyze theories critically. 5.Apply administrative concepts to real governance systems.			
Unit System	Contents	Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies
I	Woodrow Wilson Life Spectrum of Woodrow Wilson Views on Public Administration The Theory of Dichotomy Evaluation of Woodrow Wilson's views	10	10 Marks	Suggested Internal Evaluation Methods (40 Marks): 1.Seminar/Assignment on any topic of the above syllabus. 2.Test with multiple choice questions / short and long answer questions.
II	F.W. Taylor Life Spectrum of F.W. Taylor Scientific Management: Principles and Techniques Mental Revolution Evaluation of Taylor's views	10	10 Marks	
III	Max Weber Life Spectrum of Max Weber Views on Authority Views on Bureaucracy Evaluation of Max Weber's views	10	10 Marks	
IV	Miss. Mary Parker Follett Life Spectrum of M.P. Follet Concept of Leadership Conflict and Integration Evaluation of Miss Mary Parker Follett's views	10	10 Marks	
V	Herbert Simon Administrative Thought Behavioral Approach Decision Process Theory	10	10 Marks	

VI	Fred W.Riggs Ecological Approach Development Administration Comparative Administrative	10	10 Marks	
Reference books	1.A. Sharma & S. Gupta, 2018, <i>Public Administration: Theory & Practice</i>, Atlantic Publishers & Distributors, New Delhi, India. 2.S.R. Maheshwari, 1998, <i>Administrative Thinkers</i>, Macmillan India Ltd., New Delhi 3.R.K. Arora, 2019, <i>Administrative Thought</i>, Kalyani Publishers, New Delhi, India. 4.B.L. Fadia & Kuldeep Fadia, 2020, <i>Public Administration: Administrative Thinkers</i>, Pearson India, Chennai/New Delhi. 5. डॉ. सुरेश गजभारे, प्रा.डॉ. शामसुंदर वाघमारे, 2015, प्रशासकीय आणि व्यवस्थापकीय विचारवंत, अरुणा प्रकाशन, लातूर 6. श्याम शिरसाठ, जितेंद्र वासनिक आणि भगवान सिंग बेनाडे, प्रशासकीय आणि व्यवस्थापन विचारवंत, विद्याबुक्स, औरंगाबाद, २०२३ 7. प्रा. डॉ. बळवंत विष्णू घोगरे, 2008, प्रशासकीय विचारवंत, पिंपळापुरे प्रकाशन, नागपूर. 8. प्रा.डॉ. मधुकर राऊतराहे, प्रा.डॉ. विश्वनाथ सूर्यवंशी, 2026, भारतीय आणि पाश्चिमात्य प्रशासकीय विचारवंत, प्रभाकर, पब्लिकेशन, लातूर			
Model Questions:	1.Long answers on any Two Units out of the six Units. (Each question having 10 Marks) (Long answers Types questions should internal choice based. (ie. Solve any one question from following questions.) 2.Short answers on any Four Units out of the six Units. (Each question having 05 Marks) (Short answers Types questions should internal choice based. (ie. Solve any Two questions from following questions.)			